Contra Costa College

Strategic Educational Master Plan

Cygnus Planning
PROCESS SCHEDULE
DRAFT 11.14.19

	PHASE 1: Initial Outreach	PHASE 2: Existing Conditions	PHASE 3: Community Engagement, Visioning & Plan Framework	PHASE 4: Draft & Final Plan
COMMUNITY ENGAGEMENT, OUTREACH & MEETINGS	Planning Committee Kickoff (Nov 1) Focus Group Input Meetings Campus Tour Strategic Planning Subcommittee Convening	College Council & Senates: Plan Kickoff Senates: Existing Conditions Review and Visioning Campus Community Forum Community Survey (Dec - Jan)	All College Day: Prelim. Plan Framework (Jan 24) College Council: Draft Mission, Vision, Values, Themes (Feb 13) Senates: Plan Framework Review College Council: Goals & Strategies College Council: Measures Student Forum/ Pop-Up Community & Neighbors Forum	Senates: Draft Plan Review College Council: 1st Read of Plan College Council: 2nd Read of Plan (May) Board Approval (June) Community Plan Review Process
STRATEGIC PLAN ELEMENTS	Campus Update on Strategic Plan Process Existing Conditions Report Presentation Mission, Vision & Values Workshop Materials	Crosswalk of Planning Themes & Alignment with Campus Initiatives (Dec) Admin. Draft Updated Vision, Mission, Values	Prelim. Planning Themes & Goal Areas Plan Framework, Goals & Strategies Implementation Measures	Draft Plan Final Plan (June)
ACCREDITATION	Finalize Draft of Standards Data Packet/ Presentation for Quality Focus Essay (QFE)	Solicit Input on ISER Draft & QFE Data from College Committees & Units Broader Campus Input for QFE (Dec 2-6) 2nd Draft QFE	College Council: Read 2nd Draft QFE (Feb 13) Introduction & QFE: Develop Narrative Intro & QFE Incorporate College Feedback & Finalize Final Draft	Senates: 1st Read Accreditation Self-Study (Big 4 & Senates) Senates: 2nd Read Accreditation Self-Study (Big 4 & Senates) College Council: 1st Read Accreditation Self-Study College Council: 2nd Read & Final Approval, President: Final Approval (May) President: 4CD Board Approval Website Link for Public Notification, Submit to ACCJC (June)
	FALL 2019	FALL 2019	SPRING 2020	SPRING - SUMMER 2020